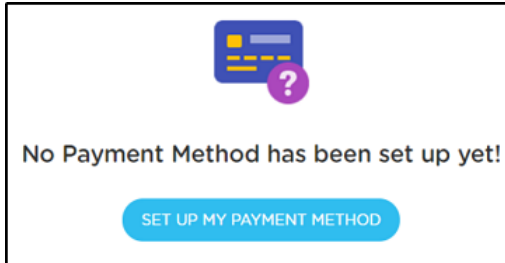


Parents: Add a Payment Method in your Procure Parent Portal

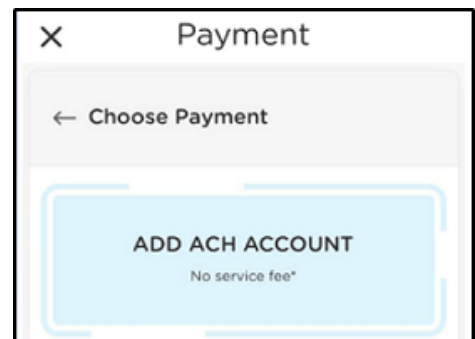
1. To set up your initial payment method, click the Set Up My Payment Method button from one of the following screens:



1. **From the App:** Click the menu icon in the top left corner, then select “Make Payment”

2. **From the Website:** Click “Make Payment” in the top right corner.

2. Select a payment method to add. **Please Note:** Little Fishers Preschool is only accepting ACH payments. ACH is an electronic fund transfer directly from your bank.



3. Complete the corresponding screen to set up your card or ACH account.

